

FOR THIS APPLICATION TO BE PROCESSED IT MUST BE FULLY COMPLETED, SIGNED AND PHOTO ID SUPPLIED

Property Address Applying for: \_\_\_\_\_

**APPLICANT DETAILS**

Full Name: \_\_\_\_\_

Have you been known by any other name?: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Is English your first language? Yes/No Other?: \_\_\_\_\_

**APPLICANT CONTACT DETAILS**

Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Work: \_\_\_\_\_ Email: \_\_\_\_\_

**IDENTIFICATION (copy must be submitted with application)**

Drivers Licence Number: \_\_\_\_\_ Drivers Licence Version No: \_\_\_\_\_

Passport No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Visa Expiry: \_\_\_\_\_

Student ID No: \_\_\_\_\_ School/University Attending: \_\_\_\_\_

Overseas Student? : Yes/No

WINZ Client # \_\_\_\_\_ Community Services Card \_\_\_\_\_

**LANDLORD REFERENCES**

Current Address: \_\_\_\_\_

Time Period at Address: \_\_\_\_\_ Rent per week: \_\_\_\_\_ Bond held: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Landlord/Agent Name: \_\_\_\_\_

Landlord/Agent Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Time Period at Address: \_\_\_\_\_ Rent per week: \_\_\_\_\_ Bond held: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Landlord/Agent Name: \_\_\_\_\_

Landlord/Agent Phone: \_\_\_\_\_

**EMPLOYMENT DETAILS (you may be required to supply proof of income)**

Are you employed? Yes/No Fulltime  Casual  Part time  Contract  Other  \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Address of Employer: \_\_\_\_\_

Length of time in current employment: Years \_\_\_\_\_ Months \_\_\_\_\_ Net weekly income \$ \_\_\_\_\_

Manager/Supervisor: \_\_\_\_\_ Manager/Supervisor phone: \_\_\_\_\_

**SELF EMPLOYED (you may be required to supply of proof of income)**

Business name: \_\_\_\_\_

Length of self-employment:    Years \_\_\_\_\_ Months \_\_\_\_\_    Net weekly income \$ \_\_\_\_\_

Address of Business: \_\_\_\_\_

Accountant's Name: \_\_\_\_\_

Accountant's phone: \_\_\_\_\_

**PERSONAL REFERENCES – please provide minimum 1 (No relatives, friends or partners)**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**OCCUPANTS TO BE LIVING AT PREMISES**

Name	Relationship	Phone	Employer	Employer Phone	Net Weekly Income

Cat?: Yes/No    How Many?: \_\_\_\_\_ Age: \_\_\_\_\_    Dog?: Yes/No    How many?: \_\_\_\_\_ Age: \_\_\_\_\_

Other pets?:    Yes/No    Details: \_\_\_\_\_

Vehicles?: \_\_\_\_\_    License Plate/s: \_\_\_\_\_

Smoker?: Yes/No/Outside Only

Have you ever been to Tenancy Tribunal / Mediation?:    Yes/No

Details: \_\_\_\_\_

Do you have any credit issues?    Yes/No

Details: \_\_\_\_\_

I wish to commence the tenancy on \_\_\_\_\_, For a period of \_\_\_\_\_, At a weekly rental price of \$ \_\_\_\_\_

I understand that I am to pay a bond equivalent of 4 weeks rent and 1 week in advance before I take possession of the premises, and to sign a Tenancy Agreement.

**DECLARATION**

I authorise the Landlord/Property Agent to:

- Collect, retain and use this information for the purpose of assessing my creditworthiness and suitability for the tenancy; and
- Disclose information about me, whether collected from me directly or from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit report (which will involve the credit reporting agency providing information about me to the Landlord/Property Agent).

I understand that the credit reporting agency:

- May hold my information on their credit reporting database and use it for providing credit reporting services, and they may disclose my information to their subscribers for the purpose of credit checking or debt collection; and
- As part of providing a credit report, may check the Ministry of Justice fines database for any overdue fines I may have.

**Signed by:**

**Date signed:**

Under the Privacy Act 1993, you have the right to ask for a copy of all information held about you, and have the right to request the correction of any incorrect information.